

Attachment A

Federal Electronic Commerce Coordinating Organizations

Access America for Seniors Steering Committee (Trenkle)
Access America for Students Steering Committee (Temoshok)
Electronic Commerce Customer Advisory Board (ECCAB) (Hunt)
Electronic Commerce Program Office (ECPO) (Thomas)
Electronic Funds Transfer Policy Working Group (Jahnson)
Federal EDI SMC Committee (Sorrenti)
Federal Procurement Data System (FPDS) Steering Committee (O'Neill)
Financial Implementation Team for Electronic Commerce (FITEC) (McGrath)
Inter-Agency Electronic Grants Committee (IAEGC) (Stanford)
Inter-Agency Internet Acquisition Council (IAIC) (Stepka)
Intergovernmental Advisory Board (Clark)
Intra-governmental Transfers (IGOTS) Advisory Board (IAB) (Orr)
Joint Electronic Commerce Program Office (JECPO) (Holtzman)
Public Key Infrastructure Steering Committee (Guida)
SACONS User Group (Fontaine)
Small Business Administration Electronic Commerce Working Group (Cooper)
Smart Card Project Management Group (Wagner)
Universal Access Working Group (UAWG) (Turnbull)

Attachment B

Questions for Staff of EC and eGov Coordinating Organizations

1. What is the name of your organization?

Mission

2. Please describe the mission of your group. The description should include the following:
 - the authority that established your organization (e.g., specific statute, mandate from another organization, charter or agreement established by members, etc.) and its EC or eGov mandate to your organization (e.g., copies of charters)
 - the nature of the group (e.g., a working group, a policy coordination group, other); and
 - the focus of the group (e.g., EC buying and paying only, a particular eGov initiative, etc.).

Structure

3. Who chairs your organization? (Please include phone and e-mail information.)
4. Who are the principal members of your organization (name and affiliation)?
5. Who is responsible for staff functions for your organization? (Please include phone and e-mail information.)
6. When and where does your organization meet? Are the meetings scheduled regularly or as-needed?
7. Does your organization have a budget? If so, what is it, how is it funded and on what is it spent?
8. Please describe any salient features of the structure of your organization not covered in the previous questions. For example, does your organization report to some higher authority?

9. In what ways does your organization coordinate EC and eGov activities with other Federal EC and eGov organizations? Please be specific.

Accomplishments

10. Please describe the most important EC and eGov achievements accomplished or facilitated by your organization. How are these activities furthering the building block activities identified in the government's EC strategic plan, "Electronic Commerce for Buyers and Sellers" (<http://policyworks.gov/epic>), the Government Paperwork Elimination Act and related OMB guidance, and/or the CIO Council's Strategic Plan for FY2000, Objective 2 on Security, Privacy, and Critical Infrastructure, if applicable?
11. What challenges has your group found most problematic in its EC and eGov work? Please describe in detail.

Future Plans

12. What are the priority initiatives of your organization for EC and eGov for the next two years? How were these priorities developed?
13. Do you foresee reshaping the mission or operation of your group over the next two years? Describe.

Improvement Opportunities

14. What thoughts or recommendations do you have on ways to improve coordination of Federal EC and eGov efforts?